

**WATER & SEWER COMMISSION
MEETING MINUTES
JANUARY 5, 2011
7:00 PM**

Present: John Meader
Bryant Firmin

Also

Present: Kara Buzanoski, DPW Director

NEW BUSINESS

1. Consideration of minutes from the November 3, & December 8, 2010 meetings.

The minutes from the November 3, 2010 meeting were approved two in favor.

The December minutes could not be acted upon because Commissioner Pepe was absent.

2. Acceptance of water and sewer mains in Davis Ave, Davis St., Thayer St., Tomblin Hill Rd., and Southwest Cutoff.

Commissioner Firmin requested that the Town receive certification from the Town's consultant, Fay Spofford & Thorndike (FS&T) before issuing written acceptance of the mains. Mrs. Buzanoski will contact FS&T for a certification letter.

3. Review Pheasant Hill Condominiums request that the rate be limited to the first tier due to individual owners using less than 2000 CF.

The Commission discussed this request and looked at similar users, such as other condos, apartments, retail/commercial users. After discussion, the vote was 2 in favor of continuing the billing as presently done and making no changes.

4. Vote to join Massachusetts Water/Wastewater Agency Response Network (MAWARN).

The Commission reviewed information on MAWARN. They discussed how joining was beneficial to the Town. If a disaster is declared, as a member of MAWARN, there is nothing that the water department would have to file for in order to get federal disaster assistance. The only responsibility for us would be if we had to assist with another Town's emergency.

After discussion, the Commission voted 2 in favor of joining MAWARN.

5. Review of drainlayers license requests.

There were no drainlayers license requests.

6. Review Correspondence.

The Commission reviewed items in the correspondence folder.

OLD BUSINESS

1. Review of Westerly plant construction.

No new information to report.

2. Review of Brigham Street Well.

Mrs. Buzanoski stated that there was no new information to report.

3. Supervisor's Report.

- Regarding the previous request for an abatement to the water bill from the Millars', 1 Maynard St., Mrs. Buzanoski informed the Commission that the Millars' have been in contact with one of the Selectmen and John Coderre, Town Administrator, who have inquired about the bill. Mrs. Buzanoski explained to Mr. Coderre that the request was received by the Commission. The Commission reviewed the request and did not allow a reduction of the bill since it was due to a water leak. The Water Regulations do not allow a reduction for leaks. The Commission also reviewed the Millars' second letter.
- The FY12 budgets have been submitted to John Coderre. Mrs. Buzanoski is meeting with the Financial Planning Committee on Thursday January 13th.
- The fee schedule in the Regulations will be on the next agenda for their review and vote.
- The 3rd quarter water bills will be mailed February 1st. The water crew has completed reading routes 1 thru 13 and have one more route to complete. Route 14 has all of the large users, which tends to take longer to obtain the readings.
- Mrs. Buzanoski informed the Commission that the Avalon Bay betterments were paid in full.

Next Meeting: The next regular meeting is scheduled for February 2nd.

Adjourn: At 8:30 pm, the meeting was adjourned.

Respectfully submitted,

Lynda LePoer
DPW Administrative Assistant